



## NSWERA Governance Manual SMC Code of Conduct - Document No. 7.1.2

### Code of Conduct

It is expected that in carrying out his or her duties on behalf of the association an SMC member shall: -

- a) Attend scheduled meetings.
- b) Provide quality service with good intent to the best of their ability.
- c) Deal with others in a courteous, respectful, manner.
- d) Listen to and acknowledge the position and opinions of others.
- e) Deal with all issues objectively, on their merits.
- f) Place the interests of the association as a whole ahead of personal or sectional interests.

And in the matter of Conflicting interests, an SMC member shall: -

- a) Disclose the nature of any direct or indirect personal interest in a matter being considered, or about to be considered by the committee, and: -
  - a. Must not be present nor participate in the committee's deliberations or decisions with respect to the matter, unless determined otherwise by the committee.
  - b. Must not be present nor participate in the committee's deliberations or decisions with respect to determining their participation in dealing with the matter.
- b) Not use his or her position on the committee, or information gained as a committee member to directly or indirectly gain advantage for himself or herself, or any other person or persons, or to cause detriment to the association.

(Incidental conflicting interest declarations are to be recorded in the SMC Meeting minutes, ongoing or regular conflicting interests are to be recorded in a register kept by the Public Officer.)

### Zone Delegates

In presenting, submitting, discussing matters on behalf of their zone, zone delegates are deemed not to have a conflict of interest, unless:-

- a. The delegate declares a personal interest, or
- b. The committee, on a simple majority, deems a conflict exists.