



## ***Pre-paid Nomination Policy and Guidelines.***

NSW ERA is endorsing the use of Pre-paid entry systems for all rides held at an endurance event. This is not compulsory but we would encourage ride organisers to utilise this method of entry system.

The benefits of such a system include -

- Allowing ROC to have an accurate idea of rider numbers so they can plan and budget accordingly,
- Improving standard of rides e.g. having enough vets and enough water,
- Allowing ROC to send out information to entered riders directly (e.g. information for day members),
- Giving ROC greater security and certainty so that they are more likely to continue to run rides, giving riders more rides on the calendar,
- Gives day members some comfort knowing they have an entry and can be sent information to assist (most other disciplines are using prepaid entry systems and have been for some time, competitors outside endurance consider this 'the norm'),
- Allows better planning for possible biosecurity risks and
- Allows some information to be pre-entered on the ride computer, thus only requiring signatures on entry facilitating a faster entry process on the day.

Rides that have been using the prepaid entry system have found very good results with no reduction in numbers. They have reported that new riders/day members like the system. There have however been some members on social media complaining about the refunds being offered. There is a general feeling of uncertainty among both ROC's and riding members about introducing a new system of prepaid entry.

For NSW Endurance to move forward we need to look very closely at introducing this system to as many rides as possible. If more rides that use a prepaid entry system people will become used to it and it will become normal practice for NSW Endurance, as it already is in other States and in other disciplines. The cost of running rides is continually increasing and we cannot continue to ask our volunteer ROC's to shoulder all of the risk associated with running rides.

To reduce the uncertainty surrounding the use of prepaid entry system refund guidelines have been developed to be used by all rides using a prepaid entry system.

## ***NSW ERA Prepaid Entry Refund Guidelines***

- All prepaid entries are to be paid in full 7 days before the ride (ie Sunday ride, entries paid by previous Sunday midnight).
- If the ride entry is then withdrawn 7 days before the ride (ie Sunday ride the previous Sunday midnight), a full refund is given.
- If withdrawn more than 3 days and less than seven before the day of the ride (ie Sunday ride Wednesday midnight), 50% of prepaid entry fee is returned.
- If withdrawn 72-24 hours before the day of the ride (ie Sunday ride from Wednesday midnight up until the ride), 30% of prepaid entry fee is returned.
- If the ride nomination is received ***less than*** 7 days before the event (ie previous Sunday midnight), or if you choose to enter on the day, then a 30% late fee is added to the entry fee.

To withdraw from the event you must contact the ride organiser directly either by phone or email.

Horse and or rider substitution should be allowed up until entry at the office at the ride base. Cancellation due to unforeseen circumstances e.g. bereavement, travel delays etc. will be assessed on a case by case basis by the RO.

Alternative refund policies may be implemented but will require clearance from the NSW SMC before implementation.

Any member that feels they have been unfairly treated by a RO committee in regard to refunds for pre paid entries should put their concerns in writing to the NSW SMC.