

Summary Report NSW ERA SMC meeting held 3 June 2021

ATTENDANCE

Present: Tony Warren (chairman) [7:44], Belinda Hopley, John Howe, Kerry Fowler-Smith, Kim Stephens, Kylie Jonkers, Andrew Jonkers, Peter Kelly, Alam Dastani, April Newman, Peter Bice, Noni Seagrim, Faith Robinson.

Apologies: Matthew Walker, Jax Barlow. **In attendance:** Helen Rich (Minutes), Charlie Gauci, Duncan Satchell until [9:30]. Tony will be late so Alam will chair the meeting until Tony arrives.

Conflicts of Interest. : None declared at this stage

Acceptance of minutes of meeting.

Kerry has a correction and a few typos. Para 69. Last line. Heading just before para 70 to be changed.

MOVED John Howe, Peter Kelly

THAT the minutes from the Meeting of 30 May 2021 be accepted. **Carried** Unanimous

[7:44] Tony took over as chairman.

Business arising from last meeting (action log review) : Action log updated as follows:

Minutes	Who	What
Oct 167	Jax	Timeline of tasks ongoing. Ongoing.
Sept 122	Noni	Speak with webhost: domain nswera.com.au Ongoing
July 137	Bel Jax	Find details of MCP course, ongoing Set up Adobe basic Helen, and Jax. Done? cost \$21 per month so write off 12 months membership against the grant.
155	Noni	Set up Instagram (taken over from Jacque) ongoing
Nov 279	SMC	Succession planning. Ongoing
303	Kim/Jax/Kerry	Reconciliation of AERA charges ongoing.
348	Bel	Info on WWCC to Charlie. Sent to Peter and Charlie. Belinda confirmed the completions she had received. Does not have one from Tony but he confirmed he has done it. Peter has sent information to the ride committees.
Feb 379	Kerry Tom	Antivirus and Office software for zone computers Zone 5 remains to be done. Next ride is Currowan. April to bring the computer to the next meeting. Organise remaining equipment for ETS: confirm not needed? Tony will speak to Tom about this.
Mar 16	April, Faith, Noni	Jacque Wright re YouTube password ongoing. See item 61
23	Bel	Bindi and Eric re First Aid course, Play by the Rules link to SMC. See note below. See note below.
30	Noni	Merchandise list and advertising ongoing. Take to Mt Lagoon. April asked for a price list for the merchandise that is available. Noni will give the list to Andrew and Kylie and email through to April.
34	RO panel reps	Confidentiality agreements? No decision made at meeting. See note below.
37	Noni/Peter Bel Charlie	Info re radio Facebook and newsletter. Not done. Peter should have the information on this. Tom re reimbursement. See note below. RO group panel re acceptable additional costs for ETS use
43	Kim	Set up Commbiz account signatories for chq acct done? Set up Commbiz account signatories for IBDs OG?
47	Bel Peter	Noni's printer re-signs, info re bibs to Peter for ROs Info re bibs to ROs
48	Bel	Purchase new scanner , CS cases. done
Apr: 52	Noni/Peter	Info re horse yards for FB , newsletter (Kerry to ask Noni). Not done
55/69/78	Kerry	Grant workshop as agenda item July meeting, m'ship fees, newsletter cost, online newsletter access cost for November meeting. Ongoing
56	Bel	Investigate Canberra venue for AGM
57	John	TQ 22 committee re regular reporting to SMC and AERA. John's report repeated below.
59	SMC/Charlie	Pass on to ROs that SMC 'will be more supportive'. See note below
60	?	ROs re decision about assistance for eligible clubs. See note below.
61	Exec/Noni	Status of Noni's previous email re YouTube password (Burruga)

62	All/Alam	Review position descriptions! Alam to collate updates. John has sent his.
64	Peter	Advise ROs that event based COVID safety plans are required. Peter to advise of this.
74	Andrew	Merchandise stock take. Andrew will give some to State ride RO and look at some items. Sell to ROs at cost.

23. **Bindi and Eric re First Aid course**, April is to ask Bindi and Eric if they are interested. Kerry to supply a list of those who have done first aid courses. Seminar report to be given by Belinda at the next meeting. Play by the Rules link to SMC.

Agenda Item

34. **Confidentiality agreements?** No decision made at this meeting. This item concerns the SMC having signed CAs and the rest of those attending meetings have not.

Charlie says he is sitting in as a member. As long as he is not present at any in camera discussions, what would be considered confidential? Suggested there are many things discussed that potentially are confidential. Most things would be ok but there is a grey area which would not be appropriate for distribution. **Resolved** to hold this matter over until the next face to face meeting for further discussion and agreement on the best way forward.

37. Belinda. Tom McCormack re reimbursement. what was the agreement regarding reimbursing Tom's fuel fro transporting the ETS. Arrangements have been agreed to as far as Tom is concerned. Is confirmation required on accommodation, fuel and food? Covered in the document Belinda sent to Charlie.

59. **Pass on to ROs that SMC 'will be more supportive'**. This item refers to a discussion with Charlie. Who is going to do this is unclear. Peter Bice do this job. John is supporting his zone with whatever assistance is required. Perhaps we can advise the ROs formally that the SMC will help wherever possible. Charlie spoke to this particular RO and their concerns are addressed. Para 60. Zone delegates to communicate with their zones, check the March minutes for details of assistance agreed to. . Agreed at this time, to support Watagan Mnts, Johns River Canowindra. Mogendura and Tumberumba. Need those ROs who have been approached to advise if they need something. About new clubs not new venues.

Kerry still has 10 or 11 ltr bottles of hand sanitizer, and will bring them to the next meeting. John will take some for Windeyer. South Coast rides have plenty at this stage.

No response from QERA about our questions re the East Coast Championship Maybe we should do a State of origin as long as we, as a group, are willing to do whatever is necessary to get this to happen. We need to speak to LERC as the State ride RO. This is something that the SMC would usually run which should not require any work by the RO. We have got to promote it, choose teams and provide prizes. Approach LERC and see if they are happy then we go ahead. Kylie doesn't see an issue with this idea. Is there general agreement at this meeting that we want to pursue it? No one voiced disagreement so agreed it should proceed with the usual checks and balances. kylie will Kerry know whether LERC are happy with a State of Origin concept and and Kerry will get back to Dick Collyer. Belinda had sent information on the idea previously which can be given to LERC

69. Kim to pay Bec Hogan for half the advertising.

Secretariat Report & Ride Calendar: Jacky Barlow and Kylie Jonkers.

PART 1: MEMBERSHIP NUMBERS

	2021	2020	2019	2018	2017	2016	2015	2014
Adult	324	293	352	342	399	413	438	410
Junior	55	35	49	49	49	50	50	29
Intermediate	13	13	23	34	24	31	32	31
Associate	4	9	14	13	15	20	20	20
Honorary	11	11	8	8	7	6	6	6
Total	402	361	446	446	494	520	546	496

Newsletter	131	145	155	195	213	226	233	233
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PART 2: RATIFY NEW MEMBERS

DATE	FIRST NAME	LAST NAME	NUMBER	CATEGORY	ADDRESS
07-05-21	Laurie	Darrah	164241	Adult prev Tas	MUDGEES
11-05-21	Cheree	Dilley	164242	Adult	LEACONFIELD
11-05-21	Ben	Dilley	164243	Adult	LEACONFIELD
11-05-21	Lara	Dilley	164244	Junior	LEACONFIELD
11-05-21	Aleah	Dilley	164245	Junior	LEACONFIELD

PART 3: RIDES CONDUCTED – ENTRIES RECEIVED.

Ride Name	Date	Intro	Train	80-99km	100-119km	120-159km	160+	TOTAL
Mudgee	16-05-21	35	38	89				162
Wingello	22-05-21	122	50					172
Bullio FEI	02-05-21				7			7

PART 4: STOCKTAKE

Logbooks - 27

Logbook covers- 27

PART 5: ENDURANCE HORSE REGISTRATIONS (Year to Date)

ANNUAL - 7

LIFETIME - 17

PART 6: OTHER BUSINESS

Team rules review – QLD rides. Question from Sharon Foster who wanted a QERA ride included in the competition, Jax is seeking clarification that our competition covers NSW rides, dual affiliation rides and no other rides. Agreed that the Teams Competition is a NSWERA competition which does not include QERA rides.

Half price membership

Usually starts at 1 August and is half of whatever the membership full fee is. Possibly \$70.00. Noted that we need to cover AERA costs.

Alam gave a rationale to cover his suggestion of lowering the rebate, asking to consider a greater reduction than 50% , maybe 30% or 40% off. .

AERA fees. Adult \$32. Junior \$16 Intermediate ?? Insurance is \$25. Total that we pay AERA per adult is \$57.

MOVED Alam Dastani, Noni Seagrim

THAT as from 1 August 2021, membership fees for riding members for 2021 shall be reduced to \$100 for adults and \$70 for juniors. **Carried** Unanimous

RIDES FOR APPROVAL

Bullio 29 and 30 October 2021–add an FEI three star to the event. **Approved**

Bullio Winter FEI Qualifier – 16-17th July 2021 – 100km * open/youth and 120* open/ youth. Originally on 14 August – need to change because of a QERA event. Kylie thinks these are a small group of people with horses that are set to focus on just FEI events. This event is only FEI. **Approved** providing 1) Tooraweenah and Currowan ROs don't object. Watagan Mountains 7-8th August 2021 – Amended to remove Saturday rides. Will be Sunday 40 and 80km only. **Approved**

Watagan Mountains – 2/3rd April 2022 – Saturday 40km, Sunday 10, 20, 40km. Check with Tumberumba and Tooraweenah. John to contact Tooraweenah, Kylie to contact Watagan Mntns.

Central Ranges – 1-4th October 2021 – Friday – Mini Marathon 40km/day plus 20km, Saturday 20, 40, 80km – Sunday 40, 80km. Not running as it now clashes with the State ride

Murray River Ride – 24/25th July requesting dual Affiliation – no ride booking form yet only e-mail. Same weekend as Tooraweenah. **Resolved** no dual affiliation.

Tooraweenah 24 and 25 July 2021. Now planning a 160k elevator and 120k elevator with the 160 Quilty test event, rather than the previously booked 80k. Plus 40k training ride. . No dedicated 160, just the elevator. Seems that a 160km ride is required by the AERA as a test event and an elevator is not sufficient because the entire event must be tested. Suggestions that there will definitely be people who will ride the 160k in order to qualify. 160 elevator with a midnight start. Or a 120 elevator with a separate entry fee. **Resolved** it must be a 160k event. No elevator for the 160k. Two separate events but people have the option of three separate distances. Tony will check with AERA.

PART 2: RATIFY NEW MEMBERS

MOVED Tony Warren, John Howe

THAT the new members are accepted and their names will be published in the newsletter

Carried Unanimous

Standing Items

State Championship 2021

Kylie doesnt have a report yet. LERC didn't know a report is needed at this stage. LERC are working full steam ahead organising prizes, merchandise etc. Have a major sponsor lined up and thinking about the

course. Coming along with regard to vets and chief stewards. Preview has been sent in to the newsletter. Kylie has flyers to go up at Mt Lagoon. Tony to forward the State ride document to LERC. Consider when to pay the \$6,000, Tony to discuss this with Linda Jonkers.

Ratification of decisions made between meetings.

2021 State ride, Johns River date, CM enquiry re membership, Rhys Powell accreditation Agreed to write to the AERA regarding accreditation of Rhys Powell

A person who is currently not a member has contacted some of the executive about recommencing riding . Discussion took place. The person can participate as a day member. Agreed to revisit this if a membership application is received .

2019 NSW Office of Sport Grant: advertising campaign update (Bel) first aid courses update.

\$3,481.06 left in the Office of Sport grant. Need to allocate this by the end of June. Were going to purchase signs, Belinda will discuss this in her report. We could put another 12 months of Adobe against the grant.

Play by the rules No action

2022 AGM (place holder) date and venue: Discuss later in the meeting.

2021 and 2022 Quilty: update. 2021 Biosecurity plan, 2022, AERA agreement.

Noni discussed bio security, a resolution was reached between the AERA and the 2021 Quilty Committee. There is a 14 day out of Hendra hot zone requirement with a rapid Hendra exclusion blood test when horses enter WA. 20 day temperature log. Requirements relating to horses from adjoining zones has been removed . When the AERA finalise the biosecurity plan Noni will send it to the SMC.

AERA Agreement. AERA wants this as an interim event agreement, NSW ERA and Tooraweenah being asked to sign. Cost of buckles yet to be determined. AERA event levy and buckle payment within 14 days of receipt of invoice. Concern expressed in that it is an interim agreement because AERA has changed the terms of previous agreements at short notice. Also concerned that, the attachments which are referred to were not provided, so we don't know what we're being asked to agree to. 1,000 mile buckles were usually paid for by the AERA but they are now saying it should be paid for by the Quilty committee. Kerry to get the missing information and the SMC will discuss the document in detail before signing it.

Ride Organisers' Panel (Charlie Gauci convener): No report

General and New Business

East Coast Championship/State of Origin proposal: Discussed earlier in the meeting.

Pre nomination refund guidelines review, including multiple day entries

ROs are doing their own thing regarding refund policies. Noted that people are not happy with the refund policy for Mtn Lagoon. The same refund policy is needed for all rides. Cutoff dates and late fees are issues. Problems are made worse by the uncertainty of COVID. Charlie enquired as what plan did the SMC want him to take back to the ROs. The SMC needs to discuss this further including whether there is a percentage or formula. **Resolved** that Charlie consult ROs and feed back to the SMC for further discussion.

Ride Capping Hold over

Committee Reports

Tony Warren: President: No report

Alam Dastani Vice President, Governance, Child Protection, International No report

Noni Seagrim (Lou Piddington/Bridget Maher): AERA MC, Website, Facebook No report

Kim Stephens: Treasurer, Snowy Zone delegate, Volunteer Coordinator

Attached are 3 reports that can be used to obtain the Day Member Numbers for the liability insurance, \$12/day member that we are paying to AERA – all 3 reports add up to something different. We also pay the rider affiliation fee of \$4.00/ any rider entries. Linda would like to have a phone link up with me to explain the amount of day members that NSWERA are being charged

There are 3 reports available that add up the day members through Aeraspace

- 1. Is the report that is available to Jax – NSWERA Secretariat*
- 2. Is a report available through the public Aeraspace that anyone can access*
- 3. Is a report that only Deb, the AERA Bookkeeper, can access*

My first conversation was with Deb as the last AERA invoice charged us for 195 day members. Deb also felt that this was rather high. This instigated both Deb and I looking further into the reports available.

It now comes down to that Linda thinks the AERA report is right and I think it is wrong. I feel that if everyone can have a look I may be missing something. If you have any questions please contact me. We also need to give Linda a time for a phone link up between herself, Deb Edwards, Jax Barlow, Kerry Fowler-Smith and myself. I feel that it may take a bit of discussion between us before we talk to Linda

Tony asked Kim for a treasurer's report which Kim said was sent in the middle of May.. The only thing she has in abeyance are day members as outlined above. Jax, Kerry and Kim to meet with Deb. Kim to arrange this meeting.

Kerry Fowler Smith: Secretary, Public Officer, AERA, IDP, Grants

Fiona Meller has asked that Kerry send the submission we have already made to the NPWS officer and that Kerry or somebody else attend a meeting with this officer to discuss a general approach regarding private property access for riders. There is a problem with people using private property to access National Parks, in this case Wollemi. Noted that whatever happens here, will affect the whole of NSW and the National Parks.

Does anyone have any objections to Kerry going with Fiona to this meeting? Faith is happy for Kerry to go but if Kerry cannot go, Faith is happy to attend. Discussion about the SMC being neutral in this issue, noting differences of opinion amongst members local to the area.

Letter to the AERA regarding the motion passed by members at our AGM. Kerry has drafted the letter but wants to be sure all are happy with what she wrote. **Resolved** that the letter be sent as it is currently drafted.

Kerry said following on from what John just said Kerry needs John to stop harassing her for newsletter reports. She is suggesting that she is considering it to be harassment. Helen is to stop asking her for reports as well as she knows the due date.

Peter Bice: Ride Standards/Feedback No report

Matthew Walker: Horse Welfare, Early Warning System, Vet Liaison, Biosecurity No report.

Belinda Hopley: Chief Stewards and TPRs, Grants, Tumarumba. 3-4/4/21, 20 & 40k Sat, 20, 40 & 80k Sun.

It was a hilly ride with some rocky sections, with rode base at 650m alt climbing to 1,100m. It was a humid ride for that area. It was a well organised ride with many volunteers.

One invasive treatment form was issued – the rider was witnessed riding recklessly and cantered off after stating to fellow riders that her horse was tying up. It was noted to be acutely lame during the trot-up and upon further investigation was treated for ty-up and given a 4 week RO.

Tooraweenah. 10-11/4/21, 5 & 20k Sat, 20, 40 & 80k Sun.

Perfect, cool riding conditions, with a slight breeze on a sunny day. Some of the tracks were very rocky due to the recent rain. The ride flowed very smoothly from pre-ride to the computer. There were no vetting delays.

One rider commented she had gotten lost and re-wound to the point she left the track. The rider commented that there were a number of riders in front of her but continued and feels they went the wrong way. The CS spoke to the course designer who commented it was hard to get lost or cheat. When checking with the radio operators, all riders went thru' the checkpoints from the correct direction. It was noted that some ride arrows have fallen down as this course is largely on private land and remains permanently marked. The course was checked pre-ride by motor bikes and glow sticks were used. There were no invasive treatments.

Bumbaldry. 24-25/4/21.5, 10, 20 & 40k Sat, 20, 40 & 80k Sun.

The district had received reasonable rain prior to the ride which softened the tracks. The course is mainly flattish combining gravel roads, forestry tracks and private property with a few sections of single file track. There were no complaints regarding the course or the marking, and many favorable comments were received. Excellent riding conditions (cool and dry with a breeze Sunday) were enjoyed by the riders.

There were sufficient personnel for the weekend and no forms were issued.

The ETS was used for both days – no tags were lost nor did the network drop out.

The Arrival/Departure Gate was run by one person for both days as was the Vet Gate.

Vetting data was entered remotely in the vet ring by Erica, the end of leg weight were entered remotely by the weighing steward and Tom entered the BC scores remotely.

I believe everyone involved were impressed and happy with the functionality of the ETS.

Only 1 Etag was not returned but was since found by LERC and will be returned at the Mudgee ride.

Mudgee. 16/5/21, 20, 40 & 80k.

The course was run thru' paddocks, dirt roads and bush tracks with very little tar. It was flat to undulating. Saturday was clod, cloudy and windy, with a cool start to a great sunny day on Sunday.

A few more volunteers would have saved some stress.

1 horse was given a 2 week RO for a mild tie-up.

CS/TPR –

I would like to recommend and congratulate 2 more TPRs - Ian Mephram and Sophie Counsell. Ian did the course at Tumberumba this year and is already accredited!!

I have contacted Tina and she is agreeable to doing 1 more ride as a provisional CS.

There are still 2 CS's that have not renewed their membership.

Just for info -

From '07 to '21 – 174 TPR attendants / 49 accredited (28%)

Practicing TPR's from 174 = 12 (7%) or 49 = 12 (24%).

Other –

The Information sessions are finished. We ran 10 sessions all up, with around 80 attendees. The presenters engaged the newcomers as evidenced by the many questions asked and often voicing that they wanted to do the right thing by their horse and fellow riders. Feedback was also very positive from both riders and presenters. Many of them have started their riding and are looking forward to challenging themselves and horses, even if it is just to 40k for the moment! Faith, April and I give our thanks to all the presenters for giving their time and sharing their knowledge so freely. Many thanks to Noni for setting up the sessions and sending me the recordings to put into notes.

I have rang Eaglehawk and am awaiting their reply. I have brought the CS case, ordered the scanner, scales and bibs. I have not yet ordered the ride signs. Attached is the - SC Agreement and Think Tank Ideas. -

Capping

The ride secretary/contact list needs updating.

Consider 2 x \$5 scratchies and thank you card for each presenter as thank you for doing presentations.

Some discussion on the AGM proposed venue.

Ride secretary list in the newsletter needs updating. Hoping Peter might do that.

Discussion about the potential difficulty of managing the ETS and the Chief Steward role. Tony will discuss with Tom at Mtn Lagoon.

Alam Dastani – International No report.

Andrew Jonkers – AERA Delegate, merchandise; Andrew will check the merchandise when he receives it

April Newman: Zone 5 delegate. Promotions, Grants

Zone 5 held a meeting in the 13th of May at Mollymook Golf Club. Rides discussed were Currowan and Sussex inlet/Falls Creek, which are both on track for their dates. Next year zone 5 is looking great with the possibility of 6 rides on the calendar.

Other items discussed were:

- ideas for grants for NSW ERA, it was thought maybe more could be done for publicity maybe through Facebook adds , maybe a grant could be secured for State level publication through advertisement done professionally?*
- Volunteering was discussed on how rides could get more TPR's. One idea was people who TPR could get a discount on membership or entries for either themselves or a friend/ family member, if they do not ride.*
- The shortage of vets in the sport and how to attract more vets to the sport. Ideas include vets being or paid travel to events, perhaps subsidised by NSW ERA. It was also suggested that vets be approached by an external (to the SMC) person and queried on their experience at rides and how they were treated. This is to better improve how ride organisers accommodate vets and recognise that vets are a necessity of our sport .*

The Zone would also like to see the zone competition get back up and running between zones as it did in the past and feels it creates more of a community feel among endurance riders .

The zone would also like to know what the cost of NSW ERA merchandise is, as it was suggested at an SMC meeting that NSW ERA would sell left-over merchandise at cost price for clubs to use as prizes.

Wingello ride was run on the 22nd of May. It was extremely well organised, and well attended, with 172 riders across the 5km, 10km, 20km, 40km with a massive amount of new comers to the sport . Well done Bec!

Mogendoura club was contacted and told about the new ride set up grant from NSW ERA. As the club is newly formed they qualified for the \$350 worth of arrows / signage.

Kylie Jonkers: Ride Calendar, Zone 3 delegate, International

No further report. Andrew is in discussions for a ride 'n tie at Neville later this year.

Faith Robinson: Zone 1 Delegate, Grants, Promotion

Mentor program is important to her. Sorry she hasn't done a report but she has been away.

John Howe: Zone 2 Delegate, Newsletter, Newsletter

I have written to Alam in regard to Newsletter Position description. I have proposed a few minor changes, but it's still pretty much all relevant. Could we please come to a resolution in regard to when the Newsletter will be put up on the website after it's mailed out?

Zone two:- Tooraweenah is looking forward to the 160km Quilty test event 24-25th July. They plan to add the option of withdrawing at 120kms in the 160km ride. Matt Walker will be head Vet and the Chief Stewards will be Tom McCormack, John Howe and Peter Bonham.

As the State ride is to be held on 25th and 26th September, Windeyer will no longer be running their long weekend carnival. They looked at the weekend vacated by Woodstock 11-12th September but as a number of properties that the ride would need to access will be lamb marking at that time it was decided to reconsider, later in the year. Probably November. Zone Two: The Best in The West.

The Quilty committee met on 2nd May and appointed myself as the Tom Quilty Committee delegate to the NSWERA SMC. I now propose to provide updates in regard to TQ22 at each meeting of the SMC. To date I can inform you that :-

Copy has gone to Amanda Rayner in W.A for inclusion in the TQ21 year book. The logo for TQ22 has been completed by Mindy Davis. Steve Brooks will be the official journalist for TQ22. ABN has been organised. Gilgandra Council are totally on board. Grant application for \$100,000.00 has been completed and lodged with destinations NSW. Sponsorship campaign is now being formulated.

Peter Kelly Zone 6 delegate. No report.

Track Preservation Charlie Gauci/Fiona Meller; No report

Future meeting dates

2 July 2021 – Richmond Club.

13 August 2021 – Richmond Club.

There being no further business the meeting closed **11:03** pm.