

Summary Report NSWERA Committee meeting held on 20 September 2019.

Present: Tony Warren (Chairman), John Howe, Peter Bice, Belinda Hopley, Kerry Fowler Smith, Alam Dastani, Kim Stephens, Jo Davis, Alam Dastani [6:19]

Apologies: Faith Robinson, Matthew Walker, Jacque Wright, Ruth Sumpner, Noni Seagrim,

Phone In: Noni Seagrim [8:41]. **In attendance:** Helen Rich, Jacky Barlow, Sean Griffin, Jo Arblaster,

Conflicts of Interest: None declared at this time.

Acceptance of minutes of meeting.

MOVED John Howe, Kerry Fowler Smith

THAT the minutes of the SMC meeting of 16 August 2019 be accepted. **Carried** Unanimous

Business arising from last meeting (action log review)

Action Log

Minutes	Who	What
October 167	Jax	Timeline of tasks ongoing. Ongoing. Add: delete MAXXIS ads after 31/12/19, FB and newsletter notices re AGM award collection
January 220	Kerry	Research/Purchase flip book program, ongoing ,
June 18 73	Peter/All	Update portfolio descriptions/ check accuracy of current PD ongoing
Sept 122	Jo	Speak with webhost (Steve) about domain nswera.com.au and transfer of hosting from Platypus. Ongoing
Oct: 162	Jo	Bathurst radio Ongoing
Dec: 174	all	Strategies to support advertising (see Bec's recommendations)
May 95	Tony	Send ideas for think tank before next meeting ongoing
June 104	Noni	Mindy Davies re online membership forms ongoing
105	Noni	Info on membership for publicity, send to SMC ongoing
110	Kerry/Tony	quotes for computers OG
July 137	Zones 5 Helen/Jax Bel	ID people for first aid course ongoing . Research type of Adobe needed and advise Kerry Done. Photos for Helen, basic for Jax. Kerry to set up credit card for payment Find details of MCP course, ongoing .
143	Jacque Bel/Jacque	Prime TV re advertising quote, ongoing, Jacque to get proposal in writing liaise with Bec Hogan on a plan for the advertising
145	Jacque/Bel/Kerry/ Peter/Faith	RO forum after AGM
155	Jacque	Set up Instagram ongoing
Aug: 166	Jax/Jo Jo	Remove fax number from forms. Ongoing Invoice from Bathurst Panthers for AGM, check facilities
168	Kerry	missing active kids payment (Brady), AERA re IT forms missing done
170	John/Jo/Sonia?	Proposal re TQ2021 for next meeting and AERA meeting in November
172	?	Advice to members and ROs re compulsory PIC numbers from 1/1/20
176	Bel/Jacque	Collation of ideas, costings etc. for new member incentive proposals
182	Noni	Women in sport workshop info on FB
186	Bel/John	TPR books for Shahzada TPR school done , payment towards vet.

Item July 137. ID people for first aid course **ongoing**. Belinda will follow up Zone 5. John said his zone (Zone 2) did not need anyone to do first aid courses. Find details of MCP [Medication Control Steward] course, **ongoing**. Have to be an EA member to be an accredited MCP steward. Confusion about whether this means official category member or something else. Belinda working on this.

143. Tony spoke to Jacque who said she hasn't had time to put in a report and will get on to this next week.

170. 3, 4 and 5 July for Tooraweenah. Jo to send out the form.

172. PIC numbers to be compulsory from next year. Notice to go into the Newsletter (by John) and the Website. Alam thinks PIC details need to be on the ride entry form, has recent advice from the DPI who want this information recorded. Agreed both entry form and Horse Health Declaration Form to have provision for PIC numbers. Jo to amend the Ride Entry Form. PIC details should be made a compulsory field in AERASpace.

176. John cannot find any written information regarding payment for NSW riders at NRZ rides and is waiting for Gerard Bou to return his phone calls. **Agenda item:** Northern Rivers Zone.

Sean Griffin attended to discuss his participation at the Mudgee ride. This section of the meeting was held in camera. Agreed that Kerry will respond as agreed by the SMC.

Secretariat Report & Ride Calendar (Jacky Barlow, Jo Davis)

PART 1: MEMBERSHIP NUMBERS

	2019	2018	2017	2016	2015	2014	2013
Adult	349	342	399	413	438	410	442
Junior	48	49	49	50	50	29	40
Intermediate	23	34	24	31	32	31	24
Associate	10	13	15	20	20	20	30
Honorary	8	8	7	6	6	6	6
Total	438	446	494	520	546	496	542
Newsletter	145	155	195	213	226	233	233

PART 2: RATIFY NEW MEMBERS

DATE	FIRST NAME	LAST NAME	NUMBER	CATEGORY	ADDRESS
16-08-19	Annmarie	Lole	152697	Adult	GRESFORD
30-08-19	Sam	Hunt	152699	Adult	MARULAN
02-09-19	Kiata	Miakodo	152700	Adult	GUM FLAT

PART 3: RIDES CONDUCTED – ENTRIES RECEIVED.

Ride Name	Date	Intro	Train	80-99km	100-119km	120-159km	160+	TOTAL
Shahzada	26-8-19		55				63	118
Woodstock	15-09-19	59	58	76				193

MOVED THAT John Howe, Alam Dastani the new members be accepted and their names published in the newsletter. **Carried Unanimous**

PART 4: STOCKTAKE

Logbooks 2 in 1 43
Logbook covers 35

PART 5: ENDURANCE HORSE REGISTRATIONS (Year to Date)

ANNUAL - 21
LIFETIME - 63

PART 6: OTHER BUSINESS

Confirm ribbons and trophies quantity

Jacky has spoken to the trophy supplier, same prices as last year for trophies and ribbons. 20 horse heads, four plaques for teams. Ribbons to 10th place this year and check at the AGM to lower this to 5th place.

Intermediate Riders, just to first place. Two Big 3 Awards needed.

Discussion to clarify who receives the AGM booklet. Two mail lists, one goes with the newsletter and the other to 209 members who do not receive the newsletter. AGM minutes online only, will not be mailed.

Ride stationery: Agreed to stop sending ride stationery folders by mail, instead the paperwork can be downloaded. This will save a lot of money in postage. **Resolved** this change takes effect from 1 Jan 2020.

Express post cost included on log books. Jacky has one member who refuses to pay the extra \$7. Agreed to ask the member for written confirmation that she accepts that the log book is not covered by insurance and she will pay replacement cost if it's lost in the mail.

Rides for approval

Tom Quilty /Tooraweenah –3, 4 and 5 July 2021 – 160km. Not formally approved by NSW and needs to be endorsed by AERA. Hold over.

State Champs – Kowen Forest ACT – 6, 7, 8 June 2020. This is an EOI and it doesn't close until next month. Hold over. Closing date 18 October.

Shahzada – 24-28 August 2020. **Approved.**

Zone 6 – Ride from Minimbar - Nabic. 10, 20 and 40. 14 and 25 March. **Approved**

Kiarrak – 26 and 27 July 2020. Their traditional date. **Approved**

Standing Items

State Championship 2020 – Agenda Item October. Hold over.

Ratification of decisions made between meetings

Discussion between Sean Griffin, Kerry and Tony noted, including the suggestion that Sean should address his concerns to the whole SMC.

AERA meetings. Peter gave his report.

- It's been a busy time at AERA over the last couple of months. Peter discussed correspondence from the RSPCA regarding horse welfare, and in particular concern that horses not vaccinated against Hendra virus will not receive timely treatment at rides. The response advises about bio security procedures and referral facilities being organised in advance for all rides. Also notes AERA policy follows government guidelines.
- Rulebook: has been a query about the wording of rule 50.2. Changing the word "must" back to "should" in one of the rules which concerns the use of log books. A couple of typos need correcting, to be ratified at the November AERA meeting.
- A request to post a survey about electrolyte use on Facebook. The process for getting a "Letter of No Objection" for members wanting to compete overseas is under review.

2019 NSW Office of Sport Grant project –

Advertising campaign: advertising will probably be arranged and funded in two halves, one for the last half of 2019, and second half in early 2020. Noted Jacque's view that she can organise for advertising to be undertaken with support in place for the Bullio ride. Computers to be purchased and ready for start of 2020. Allocation includes computer and software, one per zone. Also first aid kits, John feels we need kits for serious trauma. Allow for neck splints and other things to be added. Consider buying waterproof storage boxes. Also funding scanners for CSs.

Play by the Rules: On going

New member incentive proposal from Belinda and Jacque

Belinda previously sent out a number of documents which are attached to these minutes. These were gone through and discussed in some detail. For content, please refer to the annexures mentioned below.

Background to Step-up proposal - Annexure C, Step-up Program – Annexure D

2019 AGM 20/2/2020 (agenda late 2019: getting awards to non-attendees, RO forum)

Forum proposal gone through in detail, with final agreement that Belinda look at the ideas discussed and put together a further proposal. Want to target current members and not just new members. Grant funding is available. Names of suggested presenters were discussed, covering a variety of subjects. Belinda will contact these people. **AGM Proposal – Annexure E. Resolved** that Belinda continue to work on the concept.

2021 Quilty: On going.

Committee Reports

Tony Warren: President,

Is there a discounted entry fee for junior riders? Ride organisers can do this, some do, others don't. Tony received a query regarding an alteration of a log book at a ride. Tony will confirm details and advise the writer. Question about whether the AERA volunteer accident policy provides ambulance cover. Seems it does not. Kerry will confirm and if so, write to the AERA requesting that future policies include this cover.

Noni Seagrim: VP, AERA, website, Facebook, Child Protection: No report.

John Howe: Treasurer, Newsletter, Zone 2 Delegate

As at 1300 today we are holding the following cash reserves:-

Corporate Credit Card	\$916.10
Cheque Account	\$23,487.71
IBD 30.9.19	\$30,000.00
IBD 6.3.20	\$21,041.73
IBD 5.3.20	\$12,544.72
IBD 3.3.20	\$10,533.40
Total	\$98,523.66

I would be grateful to you all if anyone can give me any Tied Grant expenditure items or a timeline for expenditure. I realise that some thousands need to be carried over to next year for the AGM and this is not a

problem. As you can see, the IBD holding the Tied Grant money matures on 30th Sept and I'd like to get an idea of how much to release to the main account.

Keep in mind that we are expecting income of \$12,232.00 from the last 5 rides of 2019. Our estimated expenditure between now and the end of the year is \$21,117.20. This will leave a surplus in the bank account of \$14,602.51. The best news being that the estimated ride income from Kiwarrak, Currowan and Shahzada has exceeded the estimated income based on last years figures and with luck, the trend will continue. To date we have expended \$2,672.59 from the tied grant leaving us a balance of \$26,327.41 to expend.

I have given some thought to Tony's suggestion of Incentives to Ride Organisers. I have done some basic Arithmetic and have arrived at the following conclusion:

This year we have had 19 Endurance events either run or on the Calendar.

Ride income actual	\$42,580.46
Estimated Income	\$12,232.00
Total Income for 2019	\$54,812.46
Less AERA levy \$4.00	\$10,968.00
	\$43,844.46
Less insurances	\$2,897.50
Total Income minus costs	\$43,946.96
Average ride income	\$2,155.10

I have spoken to a few Ride organisers who said they would run extra rides if there was a financial incentive, so. If say Joe Blow runs his usual ride in May he applies to NSWERA to run another in September of the same year, we advance him \$2,000.00 and if the trend of averages runs true we get back approx. \$2,155.10. The exercise is cost neutral for NSWERA SMC, puts on an extra ride and further promotes the sport. Ditto for new or returning rides to get them up and running.

In regard to 160km rides that are appended to current approved rides or traditional rides, a straight out grant of \$1,000.00 to help defray costs. In the case of Zone Championships., a grant of \$500.00 provided the ride is a minimum of 100kms.

Newsletter. September October Newsletter has been printed and should be hitting letter boxes now.

The deadline for the November December Newsletter is 10th October. This will be the end of year Christmas edition. Also any articles that pertain to the AGM will need to be in this Newsletter.

Zone Two. Tooraweenah are working towards the TQ21 goal they have set. Windeyer and Bullio cup are upcoming Zone Two rides and of course Burruga, while not a Zone Two ride is set on the beautiful Central West, more beautiful now after rain with more forecast. I have canvassed the Zone Two Ride Organisers and Burruga for people interested in doing First Aid courses under the Tied Grant. Most ROs have First aid people in attendance already but will pass the word. Zone two The Best In The West.

Treasurer, Newsletter and Zone Two Delegate.

See Annexure A to these minutes for the Profit and Loss statement.

John outlined his proposal to incentivise ride organisers to run additional rides. Went through his figures in some detail. **NSWERA Income & Expenses Forecast 2019-2020 see Annexure B.**

MOVED John Howe, Peter Bice.

THAT the treasurer's report is accepted and the accounts be paid. **Carried** Unanimous.

Kerry Spratt: Secretary, Public Officer, AERA, IDP, Grants

Email from a member concerning an incident that occurred on the Steps at Shahzada, problem being a spectator on course whom the member thought was creating an unsafe situation. The ride committees set the rules and decide whether people can access the course. Discussion on how best to deal with this sort of problem. Agreed to write to the person requesting that they don't approach horses on course without invitation. Also to write to RO advising the SMC will support whatever they decide to do about spectators on course. Letter regarding encouragement for Standardbred horses to participate, John to request this member to go ahead with her proposal.

Reminder from the AERA regarding ensuring that Invasive Treatment Reports are entered in AERASpace.

Letter from a member in response to correspondence from the committee was tabled and discussed in camera

Peter Bice: AERA, Ride Standards/Feedback, Governance

A couple of Shahzada feedback forms have been forwarded on.

Jo Davis: Ride calendar, website, stationery

Easter – we have not put anything out canvassing a ride carnival. Sussex committee would like that weekend. Jo to advise that they should put in a ride booking form.

Matthew Walker: Horse Welfare, Early Warning System, Vet Liaison, Biosecurity: No report.

Belinda Hopley: Chief Stewards and TPRs, Grants, Zone 5 Delegate

Ride Reports:

Kiwarrak, 27-28/7/19, 10k, 20k & 40k Sat, 40K & 80k Sun.

The ride went well. 3 Treatments: 1 preride, 1 after the 1st leg, and 1 after the ride. No rest orders and all doing well now. 1 rider fell in the first few k's. An ambulance was called, rider is good now too.

Shahzada, 26-30/8/19, 400k and 120k.

Table Top and Wingello reports are still outstanding.

CS/TPR:

We had 6 TPR's that are now provisional status, and most worked at Shahzada (except for Peter Bice who was busy riding and came 4th, so congratulations Peter!) They were very good and gained confidence quickly. I shall remind all CS's to ensure all forms are returned with the CS report.

South Coast Zone:

We have 4 names for consideration for mentors Talea Hasko-Stewart, Rob Caitlin, Jesse Buchan and Fia Hasko-Stewart. A FAO has not yet been identified.

Other:

Cate Plummer from NSW EA has rung me back about the MCP. You have to be an EA Steward and I am waiting to hear back from the pathways officer. I have prompted Cate and am still waiting to hear.

I was disappointed to hear a disparaging comment about a provisional TPR made by an experienced endurance rider at Shahzada. Later I was more disappointed when this same rider requested a certain TPR to do their horse when they arrived for vetting.

The 1st phase of the Step up Program is ready to go. The AGM – suggest a vet course

Other:

'18 Survey results (very basically) were that 65% of people are interested, with 25% already having tried some form. Prizes and awards not necessarily important, but social opportunities a good reason to have a go.

New riders want:

- More information on everything about endurance; feeding, training, where to go, what are the rules etc.
- Only want to do rides under 40km.
- Want someone to talk to and ideally, to train with.
- More local rides

What distance would you like to ride?

Ride distance most favoured is -

65% less than 20k,

48% 20 – 40k,

24% 40 – 60k and

16% 80k+.

What has stopped you getting in involved?

70% would like more info and someone to guide them so far the main impediment. Not knowing what to do or who to talk to and limited access to rides in then local area also featured highly as an impediment.

What info would be helpful for new riders?

71% wanting more information on rules and etiquette was in the lead. New riders also wanted to know more about training and feeding, vetting and ride locations. A review of the open-ended responses ('Other') actually showed answers that could have been fitted in one of the previous categories (e.g. more information on where riders train? and 'all of the above'.)

Recommendations -

The above information suggests the sport would benefit from frequent endurance education and training ride days. Ideally these would be offered in as many local areas as possible to reduce travel distance and increase attendance.

Even more importantly new riders want a mentor, ideally local to them. Previous initiatives focussing on rewards, points etc. are not attractive to this population (although they may be for people remaining in the sport and going on to longer distances).

A conscious investment in getting current endurance riders to link in with new riders and share their expertise and training grounds is likely to be the only significant action that will increase new interest.

Further investigation into declining membership numbers may also yield fruitful information.

It has been suggested that the Burruga ride committee is not planning to award a completion prize for the 80k ride at their 120 elevator, Jo Davis will check with Jacque about prizes. Belinda elaborated verbally on her written report, referring to an incident during TPRing at Shahzada. John noted this incident referred to him. Discussion ensued. John tendered his resignation as a chief steward and TPR, effectively immediately.

Jacque Wright: Promotions: No report

Alam Dastani – International: No report.

Faith Robinson: Zone 1 Delegate: No report

Kim Stephens: Zone 4 Delegate. Merchandise: No report

Ruth Sumpner: Zone 6 Delegate: No report

Track Preservation Charlie Gauci/Fiona Meller: No report

General business & new business

Members Think Tank: Hold over

Advertising campaign strategies/format and support: Hold over

Kim's ideas: Volunteer time and warning system for people having falls

I would like to put a couple of thoughts to the committee for discussion at the September meeting, to give everyone time for thinking.

The membership needs to donate dedicated volunteer time at X number of rides as part of their membership. There are quite a few jobs that they can handle eg check points, pencilling, timing, running logbooks back and forwards, weighing, getting logbooks signed, handing out completion prizes and cards/books to those that want to leave early, offering tea and coffee to vets and other volunteers on base, replenishing toilet paper and so on. We don't seem to have enough people in general to carry out these jobs and those that are there are run off their feet.

An early warning system for those that repeatedly fall off and or injury themselves at rides: . If a person is flagged they have to have a doctor's certificate enabling them to ride at their next ride. The main reason for this is that we have quite a few older and elderly people who are falling off, what happens to our sport if someone dies. What will the ramifications be for our sport?

Please take some time to think about these ideas

Agreement that this sounds like a good proposal. It would need to go before an AGM. **Resolved** include as a discussion item at the AGM. Kim and Kerry to put the wording together.

Northern Rivers Zone

General discussion. This matter continues but all avenues appear to be exhausted Tony suggested that if John is in agreement, we drop the matter.

MOVED THAT Tony Warren, John Howe having exhausted all avenues of enquiry NSW ERA will cease to pursue the recovery of historic fees for NSW members competing in Northern Rivers Zone rides. **Carried** Unanimous

196. Future meeting dates

25 October

22 November

6 December

There being no further business the meeting closed at 12:07.

Annexure A

N.S.W. ENDURANCE RIDERS ASSOCIATION INC.

PO BOX 6627
CHATHAM
NSW 2430

Profit & Loss [With Last Year]

January 2019 To August 2019

	This Year	Last Year
Income		
Income - Grants		
Communities NSW	\$6,500.00	\$6,500.00
Sports Development Grant	\$29,000.00	\$0.00
Total Income - Grants	\$35,500.00	\$6,500.00
Income - Membership Fees		
Membership Fees - Adults	\$41,518.21	\$34,835.48
Membership Fees - Juniors	\$2,945.42	\$3,859.06
Membership Fees - Intermediate	\$2,127.28	\$2,159.09
Membership Fees - Associates	\$163.62	\$213.65
Day Membership Fees - Training	\$1,931.80	\$1,490.89
Day Membership Fees - Introd.	\$2,681.84	\$2,845.46
Family Membership Discounts	(\$490.91)	(\$1,489.98)
Total Income - Membership Fees	\$50,877.26	\$43,913.65
Personal Accident Premiums In		
PA Adults	\$16,363.62	\$17,595.45
PA Juniors	\$638.18	\$883.63
Total Personal Accident Premiums In	\$17,001.80	\$18,479.08
Income - Ride Fees		
Ride Fees	\$37,374.55	\$35,427.25
Ride Booking Fees	\$72.72	\$127.27
Total Income - Ride Fees	\$37,447.27	\$35,554.52
Income - Annual Awards		
Dinner Dance Ticket Sales	\$2,614.54	\$3,049.10
Total Income - Annual Awards	\$2,614.54	\$3,049.10
Income - Sale of Merchandise		
Sale of Log Books	\$4,835.52	\$4,286.33
Sale of Clothing	\$0.00	\$425.45
Sale of State Buckles	\$1,133.64	\$836.36
Total Income - Sale of Merchandise	\$5,969.16	\$5,548.14
Income - Newsletter		
Newsletter Subscriptions	\$4,030.89	\$4,327.29
Newsletter Advertising	\$1,100.00	\$9.09
Total Income - Newsletter	\$5,130.89	\$4,336.38
Income - AERA Charges		
AERA End.H Rego L/Time	\$3,022.68	\$2,127.29
AERA End.H Rego Annual	\$454.56	\$636.38
Total Income - AERA Charges	\$3,477.24	\$2,763.67
Income - Other		
Donations Received	\$0.00	\$5,335.24
Miscellaneous	\$727.27	\$0.00
Tyremax Pty Ltd	\$0.00	\$4,000.00
Interest Received	\$104.61	\$82.21
Total Income - Other	\$831.88	\$9,417.45
Total Income	\$158,850.04	\$129,561.99

Cost of Merchandise Sales		
Cost of Log Books	\$2,568.18	\$1,340.91
Cost of Log Book Covers	\$254.55	\$54.55
Cost of Clothing	\$35.00	\$1,368.64
Total Cost of Merchandise Sales	\$2,857.73	\$2,764.10
Gross Profit	\$155,992.31	\$126,797.89
Expenses		
Accounting Fees	\$800.00	\$1,200.00
Bank Fees	(\$143.75)	(\$218.18)
Bank Fees - Merchant Fees	\$733.51	\$813.76
Bookkeeping Fees	\$0.00	\$510.00
Computer Software Expenses	\$13.63	\$0.00
Gifts, Flowers, Cards etc	\$0.00	\$6.36
Ride Grants	(\$9.09)	\$0.00
Seminars Attended	\$686.30	\$0.00
Seminars Conducted	\$0.00	\$394.09
Sponsorship	\$6,518.19	\$9,320.91
Tied Grant Expenditure		
Tied Grant - Education	\$505.77	\$0.00
Tied Grant - Equipment	\$1,787.50	\$0.00
Tied Grant - Travel	\$22.73	\$0.00
A.E.R.A.		
AERA - Affiliation Fees Adult	\$9,541.82	\$9,221.82
AERA - Affiliation Fees Jnr	\$669.08	\$683.63
AERA - Rider Entry Fee	\$6,254.55	\$5,083.64
AERA - Meeting Expenses	\$4,645.56	\$6,818.01
AERA - End. Horse Rego Lifetim	\$2,781.84	\$1,690.92
AERA - End. Horse Rego Annual	\$477.27	\$545.44
AERA - Transfer of Ownership	\$109.09	\$90.91
Total A.E.R.A.	\$24,479.21	\$24,134.37
AGM Expenses		
AGM - Other Expenses	\$470.00	\$920.00
AGM - Printing & Postage	\$1,444.11	\$1,299.41
AGM - Room Hire	\$950.00	\$0.00
AGM - Raffles [Net]	\$0.00	(\$309.09)
Total AGM Expenses	\$2,864.11	\$1,910.32
Annual Awards		
Ann. Awards - Awards	\$0.00	\$7,450.73
Ann. Awards - Dinner Expenses	\$2,565.23	\$5,009.32
Total Annual Awards	\$2,565.23	\$12,460.05
Insurance		
Insur - Liability Adult riding	\$7,480.00	\$7,371.69
Insur - Liability Non riding	\$59.10	\$95.47
Insur - Liability Day Training	\$3,461.80	\$3,315.44
Insur - Liability Day Intro	\$0.00	\$1,075.46
Insur - Liability Day Intermed	\$227.29	\$281.82
Insur - Liability NSWERA	\$845.46	\$772.72
Insur - Liability Ride Org.	\$654.54	\$818.19
Insur - PA Voluntary Workers	\$790.91	\$856.81
Insur - PA Adults	\$15,818.16	\$16,683.65
Insur - PA Juniors	\$638.20	\$834.55
Total Insurance	\$29,975.46	\$32,105.80
Medication Control		
Med Ctrl - Sample Testing Fees	\$2,010.10	\$774.76
Total Medication Control	\$2,010.10	\$774.76
Meeting Expenses		
Meet. Exp - Teleconferences	\$0.00	\$18.18
Meet. Exp. - Nibbles / Meals	\$697.82	\$563.09

Meet. Exp. - Minutes Secretary	\$880.00	\$910.00
Meet. Exp. - Fuel & Tolls	\$1,899.45	\$1,791.56
Meet. Exp. - Accomm.	\$497.27	\$547.10
Total Meeting Expenses	\$3,974.54	\$3,829.93
Newsletter Expenses		
Newsltr - Editorial Fee	\$4,970.00	\$4,800.00
Newsltr - Printing	\$1,913.26	\$2,373.36
Newsltr - Postage	\$576.42	\$631.02
Total Newsletter Expenses	\$7,459.68	\$7,804.38
Promotional Expenditure		
Promotions - Fuel	\$322.62	\$232.73
Promotions - Maxxis Tyres	\$0.00	\$4,000.00
Promotions - Other	\$137.73	\$0.00
Promotions - Printing & Statio	\$597.82	\$0.00
Promotions - Prizes / Giveaway	\$149.09	\$0.00
Total Promotional Expenditure	\$1,207.26	\$4,232.73
Quilty Expenses		
Quilty Expenses - Team Related	\$800.00	\$0.00
Quilty Expenses - CS Team	\$181.82	\$0.00
Total Quilty Expenses	\$981.82	\$0.00
Ride Management Related		
Ride M - Postage	\$9.09	\$0.00
Ride M - Printing & Stationery	\$247.23	\$95.45
Ride M - Vet & TPR Vests	\$227.27	\$89.41
Ride M - CS Expenses	\$100.00	\$0.00
Ride M - Safety Equipment	\$182.72	\$0.00
ROF - Fuel	\$0.00	\$200.56
Total Ride Management Related	\$766.31	\$385.42
Secretariat Expenses		
Sec. Exp. - Computer	\$253.92	\$0.00
Sec. Exp. - Postage	\$566.97	\$140.12
Sec. Exp. - Secretariat Fees	\$19,717.20	\$19,717.20
Sec. Exp. - Print / Stationery	\$608.02	\$590.42
Sec. Exp. - Phone & Internet	\$652.34	\$1,027.29
Sec. Exp. - Other	\$0.00	\$180.00
Sec. Exp. - Offsite storage	\$1,195.82	\$618.16
Total Secretariat Expenses	\$22,994.27	\$22,273.19
SMC Non Meeting Reimbursements		
SMC - Fuel	\$167.63	\$0.00
SMC - Phone & Internet	\$126.35	\$18.18
SMC - Other	\$553.76	\$22.54
SMC - Postage	\$46.78	\$12.55
Total SMC Non Meeting Reimbursements	\$894.52	\$53.27
State Ride Expenses		
State Ride - Gen Exp	\$0.00	\$510.54
State Ride - Trophies & Prizes	\$113.63	\$0.00
State Ride - Team Uniforms	\$652.27	\$0.00
SDP Grant Expenditure	\$0.00	\$1,016.94
Total State Ride Expenses	\$765.90	\$1,527.48
TPR Accreditation & Training		
TPR - Equipment	\$0.00	\$231.82
TPR - Printing & Stationery	\$288.77	\$159.09
Total TPR Accreditation & Training	\$288.77	\$390.91
Vet Accreditation & Training		
VA - Printing & Stationery	\$159.09	\$0.00
Total Vet Accreditation & Training	\$159.09	\$0.00
Volunteer Rewards		
CS Achievement Awards	\$181.82	\$0.00

Total Volunteer Rewards	\$181.82	\$0.00
Website Expenses		
Website - Maintenance	\$0.00	\$436.36
Website - Website Hosting	\$436.36	\$39.09
Total Website Expenses	\$436.36	\$475.45
Total Expenses	\$112,919.24	\$124,385.00
Operating Profit	\$43,073.07	\$2,412.89
Total Other Income	\$0.00	\$0.00
Total Other Expenses	\$0.00	\$0.00
Net Profit/(Loss)	\$43,073.07	\$2,412.89

Annexure B

Income and expenses forecast

NSWERA Income & Expenses Forecast 2019-2020	as at 19/09/2018		
	Forecast	Totals	Totals
Income:			
Kiarrak	1,681.00		2,115.00
Currowan	3,242.00		3,906.00
Shahzada	2,722.00		3,184.00
Woodstock	3,710.00		
Burruga	1,942.00		
Brookvale	812.00		
Bullio	4,219.00		
Windeyer	1,549.00		
Total		19,877.00	9,205.00
Expenses:			
July.			
10th AERA bill will include ride affiliation fees			
Tumut and NSW State Champs	724.00		724.00
Ride Insurances for the 2 rides	305.00		305.00
AERA March meeting NSW content	1,141.50		1,907.75
Helen Rich Editorial fees Jul-Aug			
Newsletter	1,200.00		1,200.00
Printing and Postage			
Newsletter	900.00		0.00
Medication Control NSW State Champs	1,000.00		1,173.33
19.7.19 SMC Meeting Expenses Minutes,Dinner,Fuel			
Accomodation	650.00		615.23
Jacky Barlow			
Secretariat	2,141.60		2,141.60
Total July		8,062.10	8,066.91
August			
10th AERA Kiarrak	300.00		428.00

Levies			
Insurance for			
Kiarrak	152.50	152.50	
AERA August			
meeting	2,019.00		
16.8.19 NSWERA SMC			
Meeting	650.00	745.55	
16.8.19 NSWERA SMC Meeting (Helen Rich			
Minutes \$170, Fuel \$377.95 Accom \$70 Dinner			
127.60)			
AERA Stipends \$200			
x3	600.00	600.00	
Fuel Quilty Team members \$100.00 x			
5	500.00	400.00	
Jacky			
Barlow Secretariat	2,141.60	2,141.60	
Total		6,363.10	4,467.65
September			
10th August AERA levies for Currowan and			
Shahzada	984.00	1,092.00	
2 x ride			
Insurances	305.00	305.00	
Helen Rich Editorial Fee for Newsletter Sep-			
Oct	1,200.00	1,200.00	
Postage and printing			
Newsletter	900.00	750.00	
20.9.19 NSWERA SMC Meeting			
Expenses	650.00		
Transfer to corporate Credit			
card	1,000.00	1,000.00	
Jacky Barlow			
Secretariat	2,141.60	214.60	
Total		7,180.60	4,561.60
October			
10th AERA Woodstock and Burruga Ride			
Levies	852.00		
Ride Insurances x			
2	305.00		
25th October NSWERA SMC			
expenses	650.00		
Jacky Barlow			
Secretariat	2,141.60		
Total		3,948.60	
November.			
10th November Insurances x 2 re Brookvale and			
Windeyer	536.00		
Ride levies for Brookvale and			
Windeyer	500.00		
Helen Rich Editorial			
Fee	1,200.00		
Postage and printing			
Newsletter	900.00		

November AERA stipends X 3 trophies for 2019	600.00	
AGM	1,838.00	
Ribbons for 2019		
AGM	2,304.00	
Meeting 22.11.19	650.00	
Jacky Barlow Secretariat	2,141.00	
Transfer to corporate Credit Card	1,000.00	
Total		11,669.00

December

10th December AERA Insurances and ride levies for Bullio	608.00	
10th December NSW share of Nov AERA meeting	2,100.00	
Meeting 6.11.	650.00	
Jacky Barlow	2,141.60	
Total		5,499.60

Total Expenses	42,723.00	17,096.16
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Annexure C

Background to Step-up proposal.

Rider -

200k = 5 x 40k rides @ \$70 each (\$350) + day mship \$15 (\$75) = \$425

Intermediate m'ship \$100 = \$450

NSWERA Day M'ship –

\$20/intermediate ride x 5

\$100

\$8 x 5 Day M'ship

\$40

\$140

AERA Day member \$7 x 5

\$35

Rider levy \$4 x 5

\$20

\$55 \$85cr

NSWERA Intermediate M'ship –

\$20/intermediate ride x 5

\$100

AERA Intermediate ins \$10

\$10

Rider levy \$4 x 5

\$20

Adult affil'n \$32

\$32

\$62 \$78cr

If we give 1 x 80k entry

\$125

\$34 - \$4

\$30

\$90db

Full m'ship

\$140

Cost neutral to NSW

So if we get 5 day m'ship riders to step up,

NSWERA get 5 x \$85 but lose 5 x \$90 - overall loss \$25.

5 x Intermediate m'ship,

NSWERA get 5 x \$78, but lose 5 x \$90 - overall loss \$48.

Annexure D

Step-up Program

Part 1 - Step-up to an 80k.

This program is aimed at encouraging novice riders residing in NSW that have not previously entered an endurance ride to step up and give one a go. It is hoped that this experience will give them the confidence to attempt an 80k ride. Novice riders are encouraged to contact their zone secretary to get the details of their zone mentors to offer guidance and support for this attempt

Commencing 1.1.20, it is open to any rider that has day or NSWERA Intermediate membership. You will need to nominate via email to XXXX.

When you have successfully completed 200km in introductory or intermediate rides in NSW, you will receive a voucher from NSWERA for your first 80km ride. This can be presented at any 80 -120km ride in NSW. The rider must have the appropriate membership status. It must be used within 6 months of completion of 200km.

So start your journey now! Notify me to start tracking your rides.

NOTES:

Need to check with Jax if it is an old endurance rider returning to the sport.

The Ride Organising Committee redeems the voucher by including it in the ride returns to NSWERA.

CS's and ROC's will be informed via Peter (Ride Standards) and myself, newsletter, website and FB.

Need to give membership pack of AERA Ride COC, Ride Etiquette

See change in start/time limit voucher use

Annexure E

2019 AGM Proposal:

Sunday

8.30 Registration for the following-

9am Vet Accreditation School.

9am Riders Forum.

To run a series of information sessions on the following with a panel of presenters

- Rider non-arab good performance
- - Rider/breeder
- - Rider/equitation
- – Rider/Hoof Health
- – Rider/Vet
- – Riders/trainers/breeders
- ? Junior

Agenda

9.00am Welcome and brief overview.

9.15am Training (horse selection, methodology)

10.15am To shoe or not to shoe–

11.00am Morning Tea

11.15am Feeding

12.15pm Tack and strapping –

1.00pm Lunch

1.45pm The Ride (PT 1 - prenom'n, what to take, horse containment, HHD, Novice horse/rider and upgrading, ride etiquette/CoC)

2.30pm Pt 2 - presenting to TPRs/Vets/BC, Metabolics, ride strategies)

3.15pm Wrap up and final questions.

This is a rough idea and I would like input on material and presenters.

Offer presenters one nights accommodation and or travel costs or flat payment.