

Minutes of the NSWERA Committee meeting held on 26 April 2019.

Present: Tony Warren, Noni Seagrim, Kerry Fowler Smith, John Howe, Peter Bice, Matthew Walker. Faith Robinson,

Apologies: Jo Davis, Kim Stephens, Alam Dastani, Jacque Wright, Belinda Hopley, Ruth Sumpner

In attendance: Helen Rich, Jacky Barlow. **Phone In:** Ruth Sumpner [6:27], Chris Bailey [7:14] Belinda Hopley [6:22],

Conflicts of Interest: Kerry Fowler Smith, Noni Seagrim in relation to correspondence received.

Acceptance of minutes of meeting.

MOVED John Howe, Faith Robinson

THAT the minutes of the SMC meeting of 29 March 2019 be accepted. **Carried** Unanimous

Business arising from last meeting (action log review)

Minutes	Who	What
October 167	Jax	Timeline of tasks ongoing. We all need to provide info to Jax ongoing
January 220	Kerry	Research/Purchase flip book program, ongoing ,
238	Jacque/Noni	online membership forms, ongoing
June 18 73	Peter/All	Update portfolio descriptions/ check accuracy of current PD ongoing
Sept 119	Jo/Noni	web and newsletter re FEI rest periods
122	Jo	Speak with webhost (Steve) about domain nswera.com.au and transfer of hosting from Platypus. Ongoing
Oct: 162	Jo	Advertising proposals, Bathurst radio
Dec: 174	all	Strategies to support advertising (see Bec's recommendations) ONGOING
180	Kerry	OOS report for 6.5K grant ongoing
Page 6	Peter	ROs re acknowledgement of NSW Govt support ongoing
Page 8	Kerry	Bec re targeted smaller advertising campaign done but ongoing
Page 9	all	Play by the Rules training, provide certificates (needed for funding)
Mar 2	Jo	Notice re TQ2021 for publication. Put back on Facebook each month
7	Matt	Invasive tx details to Kerry ONGOING
9	Jo	AGM venue in Bathurst?
15	Bel	TQ expression of interest doc. ONGOING
16	Matt	EWS letter ONGOING
17	Bel	Tom McCormack re logbook at Bumbaldry, TPR books for all accredited TPRs, print more TR books (grant funds)
27	Kerry	Selection of CS agenda item May 2019.
30	John Kerry	Ensure QuickBooks is set up for the book keeper, advise Kerry of cost Gundagai RO re regret that ride was cancelled

Noni to send the FEI rest period information to Helen for the newsletter. Peter to ask ROs to acknowledge NSW Government support. Tom Quilty 2021 calling for expressions of interest – put this on Facebook each month until 30 June. Carol Dixon – notice into the newsletter on Carol's support for the TPR awards.

AERA lifetime distance awards: Peter said 6,500km and 8000km would stay for 2019 but need to be achieved by 13 May 2019 to qualify. New distances apply from 2020: 3000km, 5000, 7500, 10000 onwards in 2500km increments.

One missing fence unit has been received, two are ongoing. Belinda is sending TPR books to accredited TPRs. QuickBooks underway. Finances are noted in the Treasurer's report.

Secretariat Report & Ride Calendar (Jacky Barlow, Jo Davis)

Membership Numbers

	2019	2018	2017	2016	2015	2014	2013
Adult	296	342	399	413	438	410	442
Junior	41	49	49	50	50	29	40
Intermediate	18	34	24	31	32	31	24
Associate	5	13	15	20	20	20	30
Honorary	8	8	7	6	6	6	6
Total	368	446	494	520	546	496	542

40 more this year than at this time last year.

Newsletter	133	155	195	213	226	233	233
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PART 2: RATIFY NEW MEMBERS

DATE	FIRST NAME	LAST NAME	NUMBER	CATEGORY	ADDRESS
02-04-2019	Jill	Kalkman	148764	Senior	TARAGO
09-04-2019	Eliza	Webb	149960	Senior	TUMUT
11-04-2019	Helen	Barnes	149961	Senior	EDEN
11-04-2019	Jude	Robinson	149962	Senior	EDEN
11-04-2019	Mitchell	Bonham	149963	Junior	COONABARRABRAN
16-04-2019	Ashley	Cooper	150460	Senior	YEOVAL
18-04-19	Deanna	Cotton	150462	Junior	LOOMBERAH
18-04-19	Erin	Stirling	150463	Junior	LOOMBERAH
18-04-2019	John	Willcox	150461	Senior	LOOMERAH

MOVED Tony Warren, Peter Bice

THAT the new members are accepted and their names will be published in the newsletter. **Carried** Unanimous
PART 3: RIDES CONDUCTED – ENTRIES RECEIVED.

Ride Name	Date	Intro	Train	80-99km	100-119km	120-159km	160+	TOTAL
Glen Innes	23-03-19	9	17	33				59
Mt Lagoon	30-03-19	68	54	81				203
Tooraweenah	13-04-19	50	32	35				117
Table Top	19-04-19		50	82		50		182

PART 4: STOCKTAKE

Logbooks 2 in 1 42

Logbook covers 53

PART 5: ENDURANCE HORSE REGISTRATIONS (Year to Date)

ANNUAL - 17

LIFETIME - 26

PART 6: OTHER BUSINESS

At time of writing, no money has yet been received from Windeyer to cover ride fees, nor the CS report. Bullio CS report also outstanding. Mountain Lagoon CS report has been given to Jacky who will scan and send to Belinda. Jacky to scan the Invasive Treatment form and send it to Matthew.

Bumbaldry – 20, 40, 80km – no date yet?

Aware of an endurance horse entered in a ride without current registration. **Resolved** that the horse be disqualified. **Resolved** Tony to ask Belinda to write to the CSs advising that they must check horse registration at rides.

Volunteer draw: Tony Warren \$100 fuel voucher. Julia Morgilio, Terri Chandler, Kim Stephens - \$50 fuel voucher. These names to go into the newsletter and on Facebook.

Canobolas ERC ride sponsorship request [7:14]

Chris Bailey rang in. The ride committee have preferences as to how they wish to use the sponsored horse float but want to achieve an outcome that everyone is happy with. Chris feels that we have an opportunity to grow endurance this year. Chris explained his plans and thoughts in connection with presenting the horse float as a prize: the Club wants to put on an event that supports something for everyone. Certainly trying to celebrate the non-competitive aspects. Also wanting to celebrate the competitive end of the sport, if we don't, we will lose riders to more competitive sports such as camp drafting. RO wants to run an event that is a Cup with something to aim for, like what the Quilty was built around. A consistent major event is needed in each State because every State gets a boost in membership when the Quilty is held in their State. Chris wants to see a major event held in NSW and prizes are an intrinsic part of this. The float is in excess of the \$3,500 guideline (likely to be \$5000 from 2020). Need approval from the AERA but need to have NSW ERA smc agreement first.

Suggestions as discussed:

Alternative 1 float to go to the winner,

Alternative. 2. Drawn from the winners of the six divisions (4 AERA and 2 FEI).

Alternative 3. Drawn from the first 18 horses across the line, top three from the six divisions. Could be 60 to 70% of the completers.

Alternative 4. Random draw from all completers.

There are definitely precedents for a lucky draw for all successful completers (eg Colo Classic)

John gave his view on the proposals suggested: the sport is all about completion, not the person who necessarily wins an event. Prizes for the top end would alienate members who are there to complete. We are throwing away the idea of the sport. 'To complete is to win'. Other smc members have different views and are supportive of awarding the float in some way. No one thinks the float should not be awarded. Support for some way that provides opportunity for more than one person to win, eg drawn from winners of all divisions, top three each division or all completers. Matt suggested that lowering the heartrate to 60 bpm in 20 minutes would discourage people riding faster than usual trying to win the float.

The SMC recognises there are different ways to approach this. Every rider has a different reason for competing, competitive in their own way whether completion, pointscore winners or winning a ride. Some thought that prizes are boosting the prestige of the sport. Concern about how a major prize at one ride might affect other events. We may need to look at our ride calendar if there are prizes involved.

Resolved to present options involving the division winners and top three from each division to the AERA for its consideration, with the HR being lowered to 60 within 20 minutes.

Matthew rang Chris and advised him on the discussions recorded above. Matthew to ask Chris to prepare a proposal to be put to the AERA. (Note the options submitted to AERA changed with further input from Chris).

Standing Items

State Championship 2019

Question. We are having trouble finding the supplier for the completion sashes. Where do these come from?

Things are progressing well. We spoke with a couple of the vets at the Table Top ride over Easter most notably head vet Darien to find out what they needed especially for the treatment hospital. We also spoke with Tom McCormack about his needs for the time keeping. The only other major thing to sort out are 2 IC Chief Steward and Swabbing Steward. The ride base is looking good and a track clearing weekend is scheduled for 18 and 19 May meeting at the Shahzada ride base and camp over is available if wanted. The local council, Police and NPWS have all approved. The police asked a lot of questions about the event as an event held there resulted in a raid by the dog squad, Riot Squad and police helicopter shutting down the event. Obviously this address flags on their system for public gatherings. They were easily settled when we explained exactly what we were about.

For safety reasons, a satellite telephone has been arranged as there is no telephone service at the ride base. No standard supplier for the State ride sashes, Peter to talk to Helen Lindsay. Feeling there is a need for five chief stewards, John needs arrange another four. Tom McCormack could be there as a CS as well as running the timing system. Merchandise is finalised.

Ratification of decisions made between meetings: replacement of a logbook

AERA meetings: No report. Constitution fallen in a hole. Trying to get a tele conference organized to kick start it.

NSW Office of Sport grant project:

Kerry would like to approach Carole Dixon for Chief Steward and TPR equipment and will contact Peter Johnson about minimum specs for PCs. One laptop funded for each zone and must be available for use by every ride running in a Zone. Belinda has been keeping a log of all the equipment held by each zone. A list could be sent out to each zone telling them what they have. Planning to subscribe to Adobe and Flipbook software, rather than buying outright. Helen and Jacky to look at what is available and tell Kerry before the next meeting.

Need to progress the advertising part of the grant. Zone delegates asked to recommend a person within their zone who would be willing to help by being the first contact for people responding to the ads. Also need to time advertising with rides for people to attend. **Agenda Item next meeting.**

Play by the Rules training: See Office of Sport website. Google 'Play by the Rules' to find it.

New member incentives: Discussion about gender proportionality of membership. More females than males for many years. Ratio from 2002 always had three to one females to male.

2019 AGM: Ongoing

Committee Reports by previous portfolio holders

Tony Warren: President,

Hi all,

Sorry it's left till this late stage, but the short week along with the Table Top weekend proved difficult to find time as you will all understand.

Not much to say, the year seems to be going well so far with 8 rides and 955 riders in attendance that's great I think, hopefully this trend will continue.

Rules!!

I wish our members would read and understand the rulebook before they pay their money to become a member, it seems most don't as we continue to have issues. But I suppose that's human nature.

Please endeavour to get your reports in as well. Friday is looking to be another big night unfortunately.

Cheers Tony

Noni Seagrim: VP, AERA, website, Facebook, Child Protection: No report. Facebook ongoing.

John Howe: Treasurer, Newsletter, Zone 2 Delegate

As of 1000 a.m. this morning we have the following cash reserves:

Corporate account	\$1,235.66
Cheque Account	\$63,053.21
IBD 6.8.19	\$20,827.83
IBD 5.8.19	\$12,365.17
IBD 8.8.19	\$10,387.57
Total	\$107,869.44

Due to the banking Royal Commission, our efforts to place another IBD have been interesting, to say the least. Kerry has to be re identified by the Commonwealth Bank.

QuickBooks is happening. James has submitted all our MYOB records to QuickBooks who are uploading our historical data as we speak. Our initial cost will be \$15.00 per month for the first 6 months and then \$30.00 per month. I will arrange for the monthly payments to be direct debits from the corporate credit card. Once QuickBooks is running, I'll be able to send you all the latest financial reports.

The latest newsletter is coming together well, however as per usual, Helen is chasing a number of people for articles but this is basically the usual. Good news is that Al Jeda Arabians (Jess and Alam) are coming aboard as an advertiser and Di Luker has decided to continue her association with us for her Specialist Saddle Ads . Thank you to Alam and Di for your continued support of our Newsletter.

Zone Two: Tooraweenah hosted its usual weekend with 115 riders all up, spread over the two days. There were 38 in the main ride and the rest were in the Intro and social rides. Some riders backing up on both days. The fact that Tooraweenah had 119 mills of rain in 2 hours 2 weeks before the ride did not help the track or conditions but most riders rode to the conditions and there were very few problems encountered.

Tooraweenah is interested in hosting the 2021 Quilty. 1991 saw an excellent Quilty run from Tooraweenah. The tracks and infrastructure are still largely in place and the Tooraweenah committee is very keen to bring the Quilty back to Zone Two. Zone two: The best in the west,

MOVED John Howe, Peter Bice
THAT the treasurer's report is accepted and the accounts be paid. **Carried** Unanimous.

Kerry Spratt: Secretary, Public Officer, AERA, IDP, Grants

Letter concerning the behaviour of a member at rides and online. Letter from another member and a witness about similar issues and the same person. **Resolved** to convene an IDP to deal with this matter.

John to prepare a note for the newsletter referring to the Code of Conduct.

Letter concerning novice riding time and novice riders, relating to upgrading of rider status. Lengthy discussion. **Resolved** Kerry to respond as agreed, letter counter signed by Tony Warren. Belinda and Tony to draft the letter.

Quilty Year Book. We need an article for the TQ year book. **Resolved** Kerry to ask Steve Brooks if can help.

Agreed to sponsor 5th heavyweight rug for the 2019 Quilty

Email from AERA about the lifetime horse distance awards presented at the Quilty. For this year only, will include the previous distances (6500 and 8000). Next year onwards, will be 3000km, 5000, 7500, 10 000 and each 2500km thereafter. Shorter distance scrolls available as previously, via Jo Bailey.

Issue with transferring ride details from day cards to logbooks: A member attended a ride with a full logbook and was permitted to ride with a day card. Members need to purchase a new log book in time for a ride. Under no circumstances should someone be allowed to do an 80k ride on blue card.

Resolved that Belinda write to all Chief Stewards advising that members cannot be allowed to ride an 80k or longer event on a blue card. **Resolved** that in this instance the blue card not be transcribed into a new log book.

Key messages : No log book – no ride. Make sure you have a membership card. Take your manners with you as well and make sure your horse is registered. Also take a lead for your dog.

Peter Bice: AERA, Ride Standards/Feedback, Governance
G Day All

There has been an amazing response of feedback for Mountain Lagoon with 21 responses, 3 for Tooraweenah and 2 for Sussex Inlet. I don't know what worked for Mountain Lagoon to get so much feedback but it was great to see. All feedback has been sent to the relevant ride secretaries.

Jo Davis: Ride calendar, website, stationery: No report. Tony asked that the blank weekends be put back into the ride calendar so the free weekends can be seen.

St Albans Trainer – 20th Oct. 2019 – 10, 20, 40 km. **Approved**

28/29 March 2020 for Mt Lagoon has already been **approved**.

Could we ask QERA for some of their articles to put into our newsletter? Dorte Colja is the editor.

Resolved that John Howe obtain a subscription to the Queensland endurance newsletter, paid by the NSW ERA.

Matthew Walker: Horse Welfare, Early Warning System, Vet Liaison, Biosecurity: No report.

Belinda Hopley: Chief Stewards and TPRs, Grants, Zone 5 Delegate

Sorry for not being able to attend as I am still pretty sore. I will call in.

I have only received Ride the Range, 23-24/3/19, 80k, 2 x 40k and 20k. It was a well-run friendly ride. A credit to a small enthusiastic committee with a passion for the sport of endurance riding. 1 horse vetted out lame after the 1st leg and was given pain relief.

Reports outstanding are Windeyer – 23.2.19, Mt Lagoon - 30.3.19 and Tooraweenah – 13.4.19.

I am in the process of organising a quote for the reprint of 50 more TPR books and the distribution of the previous books. I am waiting for a copy of the TQ event agreement so that I can write an EOI. There are still a lot of the SMC and CS to do the WWCC. Are Jo and Noni putting the return post info on the website and FB and the newsletter? Faith's ribbon idea for the AGM probably should go on the time line so it is not forgotten.

Re the forum after the AGM I am happy to organise it.

I have thanked Tom for sorting the logbook at Bumbaldry.

*Re the logbook issue - the issue is to get all of the horses' ride info under 1 ID and applies to all horses that have logbooks doing intro and inter rides (which are deemed to be novice anyway R46.1). If a horse rocks up to one of these rides with no LB for whatever reason, then the ride sec could enter them on a card with any other name given. Unless the rider is honest/someone recognises the horse/CS scans the horse and sees a microchip, no-one will know that the horse has a LB (this may mean a Rest order may get missed, but this can happen to horses on cards anyway) so will be entered with a similar name. AERA need to give some thought on how they want the novice info stored because it causing everyone a huge headache insisting on their use - they seem to be placing more emphasis on all horses with LBs entering intro/inter rides as opposed to horses on cards entering the same rides with no way of addressing/changing the outcomes such as picking up RO's. Either have **all** inter/intro rides where people can choose whether to use LBs or cards or insist on LBs with vet ID for >40k or perhaps be less rigid and allow cards for horses with LB and MC. Most people I think are happy to keep all their horses info under 1 ID, but if you are doing an intro/inter ride and will be a novice anyway, why use your logbook when you can use a card? (And there are many horses that only do inter and intro rides on cards anyway). If you are then allowed then to use a card **and** your AERA ID and MC no then I think that would be a reasonable and fair outcome. Obviously, if you don't yet have a MC no, you're back to a card - the LB is really not much more than a series of formalised day cards as all you have is the colour and age of the horse to go by if no owner/vet ID. SO I think AERA need to decide on what they want and how they want that achieved sensibly and within reason.*

Thinking outside the square – to encourage LB to be used what about a discount on entry fees?

I have passed Mark Dunn's (AERA CS) email on to the NSW CS's and the Ride Report draft. My comments to Mark on this were-

Other forms to be attached are forms 6 & 7. Should be intermediate (not training).

In NSW we give our CS and TPRs an award for the number of days they volunteer at an event. While we can keep track of the CS easily, the TPRs are often either left off the volunteers list, not recorded as TPR's and or the days(s) they work are not recorded, which makes it difficult to add up their days. The ride report was handy in tracking that activity especially for the provisional TPR's requiring to do both pre ride and end of leg (which may not be the same day as per procedure).

As NSW receives funding from the Office of Sport and they have a Concussion in Sport Policy that is to help sporting organisations create a safer environment and to recognize and manage possible concussions. As it is now a requirement for ROC's to have a First Aid Officer, NSWERA has added this name and contact details to the ride report to be recorded and an easy form to be used in conjunction for any possible concussion.

It is a little more lengthy than the previous report, but does incorporate form 37 (ride conditions). I don't know if this will make reporting easier or more complete.

On another note, is it worth stating the logbooks and memberships need a min of 7 working days to be processed? And is it worth recording the meetings for Helen to transcribe more easily?

Belinda asked Matthew if he knew where we could get a list of accredited head vets. No. Send Mark Dunn an email and ask him if he can help. Belinda suggested that the meetings could be recorded in order to get better and more accurate minutes. Brief discussion ensued with no final decision being reached.

Jacque Wright: Promotions: No report.

Alam Dastani – International: No report but Alam has asked for thought on whether NSW would like him to prepare some international suggestions. Peter said the group that sponsored the South African event were still keen on us participating. Peter said the cost was worth it and it was a great experience.

Faith Robinson: Zone 1 Delegate

Zone One. (Sydney Region Endurance Riders) Delegate Report

Mountain Lagoon Ride had 204 riders, a full ride base, well run vetting and TPR area. It was a well-run ride, for a first time 80. One rider on her first 5km ride was very disappointed to hear a man at the gate who was taking bib numbers say, "This ride's a waste of time. It's really just from the house to the post box." She was very upset. For her, getting her horse to the ride, entering and dealing with all the challenges of doing something for the first time WAS the challenge, she said.

We emphasise the need for a professional and objective approach from our ride officials on all levels. People attending their first rides could be the mini-marathon riders of later in the year.

Raffle prizes: Charlie has received his Thunderbird Fence Energiser

Cody Holloway and Wayne Hegarty were organising a meeting (April 16) to discuss holding a Watagan 20/40 ride later in the year, another early next year and possibly an 80 later in 2020.

The Zone needs to restock with arrows – need prices for 30 each x 2 and 3 arrows, possibly 20 each 4 and 5 arrows for 5 and 10km ride.

Re the log book rule (If a horse has a logbook and doesn't present it at the ride etc.) it was discussed and proposed that the situation would only arise if the horse is entered in an intermediate ride or less. The practicalities of the RO's of finding that horse, possibly even in the middle of the night, could be a nightmare. Need to work on a way to deal with it. If it's that necessary, perhaps the book could be requested retrospectively and the results transcribed somehow?

Arrows can be ordered from the AERA website.

Kim Stephens: Zone 4 Delegate. Merchandise

I won't be able to attend Friday night's meeting, could you please give my apologies.

In regards to the RFID Cards as a membership card, I need to contact Peter Johnson which I haven't done to date. Between Tom and myself we have made a change to the Ride input regarding the electronic timing and hopefully this will enable the data entry and timing system to run a little quicker for the data entry person. The RFID card number will be able to be changed in the Vetting Details screen instead of having to open the Ride Entries screen and then go back to the vetting details screen.

Snowy Zone Report

Table Top ride was a great success we had approximately 185 entries over the weekend. Unfortunately we had a few horses that had to be treated over the weekend, Saturday being quite hot.

The Snowy Zone Champs, 120km elevated, attracted 45 starters with 17 riders finishing the 120km which is a 30% higher completion rate than the previous 3 years.

Report regarding RFID cards and electronic timing. Kerry to send to smc. Tony noted that Table Top was a very good ride.

Ruth Sumpner: Zone 6 Delegate

It is very quiet in Zone 6 with only one ride planned for this year. The Kiwarrak Cup Endurance Ride is being planned by a small committee of nine and is in conjunction with Zone 6. The Kiwarrak Ride is being promoted on social media and is being spoken about with many locals who are keen to complete an introductory ride. The track is being cleared from recent storm damage and new trails are being discovered by a few diligent riders who are keenly seeking new tracks.

Access to the Ride Base at 215 Careys Road, Hillville NSW 2430 is via Peters Road to a side entrance and will be signposted. (S31.990648 E152.343777)

*The ride is mostly being promoted via our Facebook group
<https://www.facebook.com/groups/1647000335518079/>*

Ride Secretary, kiwarrakride@gmail.com, Ruth Sumpner. Phone: 0403015722

Bago will not be running this year so Kiwarrak is the only ride in the Zone this year. Kerry said there used to be a ride at Cooranbong which is hopefully being restarted. It was run as a Zone 6 in the past, Kerry suggested Zone 6 contact Wayne Hegarty to discuss this as a possible additional ride for Zone 6.

Track Preservation Charlie Gauci/Fiona Meller: No report.

General business & new business

Active Kids voucher strategy for second half of 2019 (Kerry)

Vouchers come out at the beginning of the year but this year, the Government is bringing out a second round of vouchers in July. These vouchers obviously cannot be used for membership fees if people have already joined. We need to think of ways for our members to redeem the vouchers. Kerry has confirmed these can be used for entry fees as long as its part of a 'program'. Active Kids officer agreed our juniors take part in their own event program by being juniors. Held over to next meeting to work our details.

Storage facility

Quotes have been received for alternative storage. Also on the units that Tony provided details for: free standing, . 2.5 cubic metres of storage, cost \$2750.00. Hold over and discuss this at the next meeting with Jacky Barlow.

Matthew left the meeting at 10:50pm.

Intermediate awards (rugs presented at rides)

Discussion on whether to continue these awards following a decision some months ago to review this. **Resolved:** Not to continue the intermediate rug awards. Belinda to ask Jacky to take this paperwork out of the ride stationery.

Members think tank

Tony presented this idea for an agenda item. Is it worth us inviting a few members to a weekend and asking for their ideas on the sport? Grant money should enable us to do this. We could look at other equestrian sports and ask what they do. Agenda item next meeting

Future meeting dates

17 May 2019, 14 June 2019, 19 July 2019, 16 August 2019

There being no further business the meeting closed at 11:23pm.